



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

### The Cabinet is made up of the following members of the Rutland County Council:

Councillor O Hemsley -	Leader and Portfolio Holder for Policy, Strategy, Partnerships, Economy and Infrastructure
Councillor L Stephenson	Deputy Leader and Portfolio Holder for Communities, Environment and Climate Change
Councillor S Harvey	Portfolio Holder for Health, Wellbeing and Adult Care
Councillor K Payne	Portfolio Holder for Finance, Governance and Performance, Change and Transformation
Councillor I Razzell	Portfolio Holder for Planning, Highways and Transport
Councillor D Wilby	Portfolio Holder for Education and Children's Services

### Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

### **NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

**FORWARD PLAN**  
Publication date 7 March 2022

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
<b>Cabinet 8 March 2022</b>								
8 Mar 2022	<b>Final Waste Contract Option</b>	Cabinet	Yes		Strategic Director for Places (P Sharp)	FP/171221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 Mar 2022	<b>Write Off of Irrecoverable Debts -</b> To seek approval to write off debts over the value of £2,500 where there is little or no prospect of recovering them.	Cabinet	No	Part exempt	Strategic Director for Resources (A Grinney)	FP/011021	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 Mar 2022	<b>Internal Audit Delegation</b>	Cabinet	Yes		Strategic Director for Resources (S Della Rocca)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 Mar 2022	<b>Update on the Development of the Rutland Family Hub</b>	Cabinet	Yes		Strategic Director for Children's Services (B Caffrey)	FP/031221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 Mar 2022	<b>Cleaning Services Contract Extension for Council Properties</b>	Cabinet	Yes		Strategic Director for Places (M Walsh)	FP/070122	It is not anticipated that there will be any documents other than the report and relevant	Growth, Infrastructure and Resources Scrutiny

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							appendices to be published	Committee
8 Mar 2022	<b>Fuel Card Contract - Approval to tender and award</b>	Cabinet	Yes		Strategic Director for Resources (E Odabas)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 Mar 2022	<b>Future Rutland - Vision</b>	Cabinet	Yes		Strategic Director for Resources (K Quinn)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All Scrutiny Committees
8 Mar 2022	<b>Highways Capital Maintenance Programme - First Allocation</b>	Cabinet	Yes		Strategic Director for Places (A Tatt)	FP/100222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>Council 21 March 2022</b>								
21 Mar 2022	<b>Future Rutland - Vision</b>	Council	Yes		Chief Executive (M Andrews)	FP/291021	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
21 Mar 2022	<b>Members Allowance Scheme 2022-23</b>	Council	Yes		Monitoring Officer (T Delaney)	FP/070122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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21 Mar 2022	<b>Pay Policy Statement 2022/23</b>	Council	Yes		Strategic Director for Resources (C Snell)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
21 Mar 2022	<b>Bus Service Improvement Plan and Enhanced Partnership</b>	Council	Yes	Part exempt	Strategic Director for Places (E Odabas)	FP/100222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>Cabinet 5 April 2022</b>								
5 Apr 2022	<b>Risk Management Policy and Strategic Risk Register</b>	Cabinet	No		Strategic Director for Resources (S Della Rocca)	FP/100222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
5 Apr 2022	<b>Information Governance Policy Reviews - Updates of the RIPA, Data Protection, and Document Retention and Disposal Policies.</b>	Cabinet	Yes		Deputy Director - Corporate Governance (M Rosenthal)	FP/171221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
5 Apr 2022	<b>Local Plan Issues and Options</b>	Cabinet	Yes		Strategic Director for Places (R Ranson)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
5 Apr 2022	<b>Communication and</b>	Cabinet	Yes		Strategic Director	FP/100222	It is not anticipated	Growth,

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	<b>Engagement Plan</b>				for Resources (K Quinn)		that there will be any documents other than the report and relevant appendices to be published	Infrastructure and Resources Scrutiny Committee
5 Apr 2022	<b>Leisure Update</b>	Cabinet	Yes	Part exempt	Strategic Director for Places (R Clayton)	FP/070322	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>Council 11 April 2022</b>								
11 Apr 2022	<b>The Council Prayer</b>	Council	Yes		Monitoring Officer (M Rosenthal)	FP/031221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 Apr 2022	<b>Constitution Review</b>	Council	Yes		Monitoring Officer (M Rosenthal)	FP/171221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 Apr 2022	<b>Scrutiny Review</b>	Council	Yes		Deputy Director - Corporate Governance (M Rosenthal)	FP/240222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 Apr 2022	<b>New Code of Conduct</b>	Council	Yes		Deputy Director - Corporate Governance (M Rosenthal)	FP/240222	It is not anticipated that there will be any documents other than the	

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11 Apr 2022	<b>Appointment of Monitoring Officer</b>	Council	Yes		Chief Executive (M Andrews)	FP/171221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
11 Apr 2022	<b>Primary Care Task &amp; Finish Group: Final Report</b>	Council	Yes		Strategic Director for Adult Services and Health (J Morley)	FP/031221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>Annual Council 9 May 2022</b>								
9 May 2022	<b>Scheme of Delegation</b>	Council	Yes		Monitoring Officer (M Rosenthal)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
9 May 2022	<b>Political Balance and Allocation of seats to Political Groups</b>	Council	Yes		Monitoring Officer (T Delaney)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
9 May 2022	<b>Appointments to Outside Bodies and Working Groups</b>	Council	Yes		Monitoring Officer (T Delaney)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	

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9 May 2022	<b>Programme of Meetings</b>	Council	Yes		Monitoring Officer (T Delaney)	FP/280122	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
<b>Council 18 May 2022</b>								
18 May 2022	<b>Highway and Transport Concern Progress Update</b>	Cabinet	Yes		Strategic Director for Places (H Caldicott)	FP/171221	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee